

**Stanton St Bernard Village Hall**  
**Hire Agreement**

Stanton St Bernard Village Hall  
Church Road  
Stanton St Bernard  
SN8 4LP  
Tel – 01672 851526  
E-mail - [joyce.hale@btinternet.com](mailto:joyce.hale@btinternet.com)

Charity Number – 1012687

**Hire Charge (all inclusive)**

Residents of Stanton St Bernard - £35 / day  
Non-Residents of Stanton St Bernard - £45 / day

Hire includes use of the main hall, a well-equipped kitchen (with cookers, fridges and a good supply of crockery and cutlery), 2 toilets (including 1 disabled toilet), tables and chairs, and carparking for 12.

Marquees can be hired at an additional charge

<b>HIRER'S CONTACT DETAILS:</b>	
Name: (must be aged 18 or above)	
Organisation (if applicable)	
Address:	
Email:	
Phone Number 1:	
Phone Number 2:	

<b>BOOKING DETAILS</b>	
Type of Event	
Event Date	
Event Start Time	
Event Finish Time	
Number of People Expected	
There are enough chairs and tables to accommodate 50 people in the hall There is space to park 12 cars in the carpark, please advise how many spaces will be required so we can ensure that they will be available.	

For hall hire only, full payment to be made once the event is finished. Cheques should be made payable to "Stanton St Bernard Village Hall".

For marquee hire a £100 deposit is required to save the day of your event. Remittance in full is required at least 14 days before the Period of Hire. Cheques should be made payable to "Stanton St Bernard Millennium Fund". If marquees are requested at an event and less than 72 hours cancellation notice is given, the cost will not be refunded if the hirer has requested for the marquee owner to erect the marquees.

**Please Note** – the Village Hall is held on strict trust with the Charity Commission for the purposes of a village hall. The management committee is bound to ensure that the Village Hall is administered in accordance with those trusts. Accordingly, the Village Hall

reserves the right to terminate this agreement by not less than 14 days' notice in writing to the Hirer in the event of the hall being required on the same date for the fulfilment of charitable purposes. Dates for rescheduling will be offered.

In the event of such termination by the Village Hall, the Village Hall shall refund to the Hirer all monies paid, by the hirer, to the Village Hall. However, the Village Hall shall not be liable to make any further payments to the Hirer in respect of expenses, costs or losses incurred directly by the Hirer in relation to the termination.

The hall is licensed for the following activities:

Performance of live music (Fridays and Saturdays 09:00 – 23:59)

The playing or recorded music (Fridays and Saturdays 09:00 – 23:59)

The sale of alcohol \* (Every day 09:00 – 23:59)

\*Please note if you wish to sell alcohol and the hirer DOES NOT hold a valid personal licence, a member of the Village Hall Committee must be present, as the holders of the Premises Licence, and an additional fee will apply.

We want everyone who uses our village hall to enjoy it whilst keeping safe and being responsible. The agreement is as much for the wellbeing and safety of the users as it is for the maintenance and good order of the hall and its spaces and equipment. This way we leave the hall ready and clean for the next hirer. Please read each clause carefully before you agree by signing.

The Hirer agrees with the Village Hall to be present during the hiring and to comply fully with this hire agreement.

The Hirer agrees NOT to sub-hire the hall.

The Hirer agrees that all children should always be supervised by at least 2 responsible adults.

The Hirer shall ensure that their event/hire complies with all relevant legislation and regulations – see information sheet for more details.

It is hereby agreed that the information sheet and any additional conditions imposed under the Premises Licence shall form part of the terms of this Hiring Agreement unless specifically excluded by agreement in writing between the Village Hall and the Hirer.

The Hirer shall ensure that the Premises are vacated at the end of the Period of Hire and they shall ensure that the Premises and the surrounding area are left in a clean and tidy condition and all equipment, goods and other materials including rubbish are removed from the building.

I have read, understood, and agree to the Stanton St Bernard Hall hire agreement.

Signed by the person duly authorised, on behalf of the Village Hall's Management Committee

X

Signed by the person duly authorised, on behalf of the Hirer or Organisation

X

None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this agreement.

### **Insurance**

The VH Management Committee is insured with Zurich (Policy Number: VVH 2720278283). The key section of the Hirers liability is shown below, the full insurance document can be viewed if requested.

Part G – Hirers' liability (limit of indemnity £2,000,000)

#### Section 2 – Cover

The insurer will indemnify at the insured's request the Hirer in respect of all sums which the Hirer may become legally liable to pay as damages in respect of:

- a) accidental Injury to any person other than an employee of the Hirer if such Injury arises out of and in the course of employment by the Hirer
- b) accidental damage to the Premises or the contents of the Premises subject to the liability of the insurer not exceeding £1,000,000 any one claim in respect of legal liability which attaches to the Hirer solely by reason of the Agreement that would not have attached in the absence of such Agreement
- c) accidental damage to other property not belonging to nor in the custody or control of the Hirer or of any person in the Hirer's service
- d) accidental obstruction, accidental trespass, accidental nuisance, accidental interference with pedestrian, road, rail, air or waterborne traffic, accidental invasion of the right of privacy excluding any liability arising under Regulation (EU) 2016/679 (General Data Protection Regulation) or Data Protection Act 2018, or accidental interference with any right of air, light, water or way, wrongful interference with goods occurring during the period of insurance arising out of the activities of the Hirer at the Premises.

The insurer will also pay Costs and Expenses.