

Marquee Booking Form & Price List - Private Hire

The Village has purchased marquees for village events and for private hire by Villagers at the Village Hall or on Villagers' property within the parish of Stanton St Bernard. The Village does not rent these marquees out at recognised commercial rates but it does need to cover its costs and set monies aside for their eventual replacement. To keep our charges low we require anyone hiring the marquees to agree to the following:

Hirer

Name - _____

Address - _____

Contact telephone number - _____

Period of Hire - _____

Owner –

The Millennium Fund acting as agent for the Village Hall

Marquee Hire – Full service provided

Small marquee *(please delete as applicable)*

Including erection/dismantling/drying/storage by Owner 1 @ £220 =

Large marquee *(please delete as applicable)*

Including erection/dismantling/drying/storage by Owner 1 / 2@ £360 =

Marquee Hire – Using volunteers' assistance

Small marquee *(please delete as applicable)*

Including erection/dismantling by Hirer (drying/storage by Owner) 1@ £140 =

Large marquee *(please delete as applicable)*

Including erection/dismantling by Hirer (drying/storage by Owner) 1 / 2@ £220 =

Limitations

Not to be used outside of Stanton St Bernard Village Hall Boundary and carpark

Where erection is by volunteers a marquee 'expert' designated by the Millennium Committee to be present to manage the erection/dismantling

Prices for up to two days use for the event excludes days for erection/dismantling

What is not included in the marquee hire price

More than two days use may require additional charge

Stage hire price on application

Lights or power - price on application

Tables from storage container - price on application

Chairs from storage container - price on application

Hire of Village Hall, its furniture & equipment

Insurance

If a claim has to be made to insurers due to actions of the Hirer or their guests the hirer will reimburse the Village Hall the insurance excess amount of £100.

Payment

1/Payment for hire of marquees is due 14 days before commencement of the Period of Hire.

2/ Cheques should be made payable to "Stanton St Bernard Millennium Fund"

If paying by BACS transfer details are as follows:

Account Name – Stanton St Bernard Millennium Fund

Account No. 02515688

Sort Code 30-92-63

By signing this Booking Form the Hirer agrees to the above and agrees to be bound by the Marquee Hire Terms and Conditions.

SIGNED (Hirer) _____

NAME _____

DATE _____

SIGNED (Owner) _____

NAME _____

DATE _____

For any discussion on the above please contact Gerald Tarver (01672 851493) or Philip Humphries-Cuff (01672 851775)