

# NOTICE

**Stanton St Bernard Parish Council – Annual General Meeting**

**Thursday 2 May 2019 at 7.30pm**

**Stanton St Bernard Village Hall**

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## **AGENDA**

### **Items to be considered**

1. Those present
2. Apologies for absences
3. Minutes (to confirm the minutes of the AGM held on 3 May 2018)
4. Finance / Presentation of Annual accounts
5. Chairman's Report
6. Election of Committee/Office Bearers
7. Date of next AGM

**Minutes of the Annual General Meeting of Stanton St Bernard Parish Council  
held on 2 May 2019  
in the Village Hall, Stanton St Bernard**

**1. Present**

Councillors: Mr Bryan Read, Chairman  
Mrs Joyce Hale, Vice-Chairman  
Mrs Wendy Tarver  
Mr Adam Pratt  
Mr Dominic Hawker

Parish Clerk: Mrs Karyn Bidmead

Members of the Public: Mr Paul Oatway (Wiltshire Councillor)  
Mr Gerald Tarver  
Mr Michael Zawila

**2. Apologies** There were no apologies

**3. Minutes** There being no matters arising, the minutes of the Annual General Meeting held on 3 May 2018 were read and approved having been proposed by Mrs Wendy Tarver and seconded by Mrs Joyce Hale.

**4. Finance / Presentation of Annual Accounts and Annual Return** The Parish Clerk presented the Parish Annual Return together with accounts for the year ended 31 March 2019 (a copy of which is attached and forms part of these minutes) and summarised as follows:

<b>Income:</b>		
Parish	4,308.58	
Special Fund	0.00	
Total Income	<hr/>	4,308.58
<b>Expenditure</b>		(6,107.09)
Balance brought forward 01.04.18		6,031.86
<b>Balance carried forward 31.03.19</b>		<hr/> <b>£ 4,233.35</b> <hr/>

**Annual Return and Accounts:**

- **Certificate of Exemption – AGAR 2018/19 Part 2** of the Annual Return was reviewed. The Certificate of Exemption was approved as presented to the meeting, this having been proposed by Mrs Joyce Hale and seconded by Mrs Wendy Tarver, and the Chairman and Parish Clerk were authorised to sign the same.
- **Section 1 – Annual governance statement 2019/18** of the Annual Return was reviewed. It was resolved to approve Section 1 of the Annual Return as presented to the meeting, this having been proposed by Mrs Joyce Hale and seconded by Mrs Wendy Tarver, and the Chairman and Parish Clerk were authorised to sign the same.

- **Section 2 – Accounting statements 2018/19** of the Annual Return was then reviewed together with the Accounts for the year ended 31 March 2019. It was resolved to approve both Section 2 and the Accounts as presented to the meeting, this having been proposed by Mrs Joyce Hale and seconded by Mrs Wendy Tarver, and the Chairman and Parish Clerk were authorized to sign Section 2 of the Annual Return and the Chairman was authorised to sign the Accounts.

## **5. Chairman's Report**

“This year we have taken the decision to get a defibrillator for the village. It was installed into the old telephone kiosk in November, at first without an electric supply and then when it got too cold Aubrey very kindly supplied the power until we finally got the kiosk reconnected in February.

We had our annual training for the defibrillator on the 12<sup>th</sup> November and we had over 20 residents do the training.

I would like to thank both Aubrey Newman for the power supply and John Fisher for checking it on a daily basis while he was delivering the papers.

We will be having another training session later in the year.

I am sure you will all have seen the new fence at the playing field.

We have had 6 planning applications during the year, 5 of these we supported and 1 we objected to.

We collected salt for the roads in case of ice and the roads in the village were salted once during the winter.

I would like to thank Karyn on behalf of the Parish Council for all the work she does for us and also Nick for his work with the web site.”

## **6. Election of Committee/Office Bearers**

### **Chairman:**

Mr Paul Oatway (Wiltshire Councillor) took the Chair for the election of the Chairman. Mrs Joyce Hale proposed Mr Bryan Read, seconded by Mrs Wendy Tarver. There were no other nominations and Mr Bryan Read was appointed Chairman for the forthcoming year.

### **Vice Chairman:**

Mr Bryan Read proposed Mrs Joyce Hale, seconded by Mrs Wendy Tarver. There were no other nominations and Mrs Joyce Hale was appointed Vice Chairman for the forthcoming year.

### **Councillors:**

Mr Dominic Hawker, Mr Adam Pratt and Mrs Wendy Tarver having stated they were happy to be reelected for the forthcoming year, were formally reappointed.

### **Parish Clerk:**

It was formerly approved to reappoint and employ Mrs Karyn Bidmead as Parish Clerk for the forthcoming year.

## **7. Date of next Annual General Meeting**

It was agreed the date for the next Annual General Meeting should be fixed closer the time.

**Termination**

There being no further business for discussion the meeting was closed.

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Chairman

Date: