

# NOTICE

## Stanton St Bernard Parish Council – Parish Council Meeting

**Tuesday 18 May 2021 at 7.30pm  
(to be held after the Annual General Meeting)**

**Stanton St Bernard Village Hall**

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### AGENDA

#### Items to be considered

1. Those present
2. Apologies for absences
3. Minutes (to confirm the minutes of the meeting held on 18 March 2021)
4. Matters arising
5. Police report
6. Wiltshire Councillor's Report – Paul Oatway
7. Finance
  - Bank Reconciliation
  - Annual Insurance
8. Village hall and village matters
9. Any other business:
  - Parish Council Elections Update (as there were 5 valid nominations no election was required)
  - Ratification of support to planning application reference numbers 21/02495/LBC and 21/01429/FUL at Forge Cottage, The Street, Stanton St Bernard on 20 March 2021 for the part demolition of existing 1970's brick-built extension to rear of property and erection of timber framed and glazed 'Garden Room' extension. Turn existing internal stair through 90 degrees to return to original layout and land in sitting room.
  - Any other business
10. Date of next meeting

**Minutes of Parish Council Meeting held on 18 May 2021  
at the Village Hall, Stanton St Bernard**

- 1. Present** Councillors: Mr Bryan Read, Chairman  
Mrs Joyce Hale, Vice-Chairman  
Mrs Wendy Tarver  
Mr Dominic Hawker  
Mr Adam Pratt
- Parish Clerk: Mrs Karyn Bidmead
- In attendance: Mr Paul Oatway – for second half of meeting only
- 2. Apologies** There were no apologies.
- 3. Minutes** The minutes of the previous Parish Council meeting held on 18 March 2021 were read and approved, having been proposed by Mrs Hale and seconded by Mr Hawker.
- 4. Matters arising**
- Road Safety  
The Parish Clerk has submitted the application to Wiltshire Council for a traffic survey device to determine vehicle speeds through the village to see if a proposal for a 20 mile an hour speed limited is feasible.
  - Parish Steward Priority Worksheet  
The pothole outside Cherry Tree Lodge has still not been repaired, despite a second request to the Parish Steward. The Parish Clerk was asked to contact the Parish Steward once again.
- 5. Police Report** It was noted that as at the date of the meeting a Police Report had not yet been received but will be circulated upon receipt by the Parish Clerk to the Parish Councillors.
- 6. Wiltshire Councillor's Report** Mr Oatway reported that during the Covid pandemic Wiltshire Council had stepped up in all areas, providing support for vulnerable people, monetary funding for local businesses and support throughout the County. Wiltshire has had low Covid levels in comparison to other areas.
- 7. Finance** The state of the accounts as at the date of the meeting stand at:
- Bank: £9,988.90 (available funds)
- Bank Reconciliation  
A bank reconciliation together with a copy of the latest bank statement had been circulated by email prior to the meeting to all the Parish Councillors. This was formally agreed, and a copy is attached and forms part of these minutes, having been proposed by Mrs Hale and seconded by Mr Read.
  - Payments  
The payment of the following invoices was approved having been proposed by Mrs Hale and seconded by Mr Read.  
£287.48 – Community First, business insurance and public liability  
It was agreed to accept Community First's three-year long-term agreement option.

**8. Village Hall and village matters**

Mrs Hale reported that the Village Hall Committee had applied for a grant from the Pewsey Area Board to repair the fascia boards at the Village Hall, which are in desperate need of redecoration to protect them and some of which are rotten. Mr Read had very kindly offered to loan his scaffolding for the project which has reduced the overall expense.

However other repairs are still needed, including a leaking window on the front facing apex wall and the front door wooden threshold. Due to over a year of not being able to hold fundraising activities due the Covid lockdowns and restrictions the Village Hall Committee does not have surplus funds to pay for this and Mrs Hale explained she had offered to loan the money to the Village Hall Committee to enable these essential works to be done, which have been quoted at £225

Given that the Village Hall is a social hub of the village as it is used by the Parish Council, the Village Church and a venue for village activities it was unanimously resolved to gift £225 to cover the cost of the repairs upon receipt of the contractors invoice when the works are completed which is anticipated to be in the next few months.

**9. Any other business**

- Election  
It was noted the Parish Councillors all remained in office and as there were only 5 nominations no election was required.
- Planning application reference numbers 21/02495/LBC and 21/01429/FUL  
The decision on 20 March 2021 to support the planning application reference numbers 21/02495/LBC and 21/01429/FUL at Forge Cottage was ratified.
- Any other business
  - Defibrillator Training  
Mr Read will try to organise the annual defibrillator training on Wednesday 3 November 2021.
  - Skip Hire  
After the success of the skip hire last year, it was agreed to organised another skip for use by all villagers in August

**Next Meeting** The next meeting will be on Thursday 5 August 2021 at the Village Hall.

**Termination** There being no further business for discussion the meeting was closed.

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Chairman

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Date