

# **NOTICE**

**Stanton St Bernard Parish Council – Annual General Meeting**

**Wednesday 25 May 2022 at 7.30pm**

**Stanton St Bernard Village Hall**

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## **AGENDA**

### **Items to be considered**

1. Those present
2. Apologies for absences
3. Minutes (to confirm the minutes of the AGM held on Tuesday 18 May 2021)
4. Finance / Presentation of Annual accounts
5. Chairman's Report
6. Election of Committee/Office Bearers
7. Date of next AGM

**Minutes of the Annual General Meeting of Stanton St Bernard Parish Council  
held on 25 May 2022  
in the Village Hall, Stanton St Bernard**

**1. Present**

Councillors: Mr Bryan Read, Chairman  
Mrs Joyce Hale, Vice-Chairman  
Mrs Wendy Tarver  
Mr Adam Pratt  
Mr Dominic Hawker

Parish Clerk: Mrs Karyn Bidmead

Members of the Public: Mr Gerald Tarver

**2. Apologies**

Apologies were received from Paul Oatway.

**3. Minutes**

There being no matters arising, the minutes of the Annual General Meeting held on 18 May 2021 were read and approved having been proposed by Mrs Wendy Tarver and seconded by Mrs Joyce Hale.

**4. Finance /  
Presentation of  
Annual Accounts  
and Annual  
Return**

The Parish Clerk presented the Parish Annual Return together with accounts for the year ended 31 March 2022 (a copy of which is attached and forms part of these minutes) and summarised as follows:

**Income:**

Precept	3,700.00	
VAT reclaimed	<u>1,085.21</u>	
Total Income		4,785.21

**Expenditure** (2,528.91)

Balance brought forward 01.04.21 5,446.60

**Balance carried forward 31.03.22** £ 7,702.90

**Annual Return and Accounts:**

- **Certificate of Exemption – AGAR 2021/22 Part 2** of the Annual Return was reviewed. The Certificate of Exemption was approved as presented to the meeting, this having been proposed by Mrs Joyce Hale and seconded by Mr Dominic Hawker, and the Chairman and Parish Clerk were authorised to sign the same.
- **Section 1 – Annual governance statement 2021/22** of the Annual Return was reviewed. It was resolved to approve Section 1 of the Annual Return as presented to the meeting, this having been proposed by Mrs Joyce Hale and seconded by Mr Dominic Hawker, and the Chairman and Parish Clerk were authorised to sign the same.

- **Section 2 – Accounting statements 2021/22** of the Annual Return was then reviewed together with the Accounts for the year ended 31 March 2022. It was resolved to approve both Section 2 and the Accounts as presented to the meeting, this having been proposed by Mrs Joyce Hale and seconded by Mr Dominic Hawker, and the Chairman and Parish Clerk were authorized to sign Section 2 of the Annual Return and the Chairman was authorised to sign the Accounts.

**5. Chairman’s Report**

“Firstly, I would like to thank Karyn for all her hard work as our Clerk, which she carries out so efficiently. Next, our thanks to Nick Bidmead for running the village web site and the email circle.

I would also like to thank Kay and Clementine for checking the defibrillator when I am away.

Since the last AGM the Council has considered nine planning applications from within the village. All but one were either supported or not objected to, one we objected strongly to. All were passed by Wiltshire Council.

The defibrillator will need to be changed later this year when the current defibrillator scheme ends”.

**6. Election of Committee/Office Bearers**

**Chairman:**

Mrs Karyn Bidmead (Parish Clerk) took the Chair for the election of the Chairman. Mrs Wendy Tarver proposed Mr Bryan Read, seconded by Mrs Joyce Hale. There were no other nominations and Mr Bryan Read was appointed Chairman for the forthcoming year.

**Vice Chairman:**

Mr Bryan Read returned to the Chair and proposed Mrs Joyce Hale, seconded by Mrs Wendy Tarver. There were no other nominations and Mrs Joyce Hale was appointed Vice Chairman for the forthcoming year.

**Councillors:**

Mr Dominic Hawker, Mr Adam Pratt and Mrs Wendy Tarver having stated they were happy to be reelected for the forthcoming year, were formally reappointed.

**Parish Clerk:**

It was formerly approved to reappoint and employ Mrs Karyn Bidmead as Parish Clerk for the forthcoming year.

**7. Date of next Annual General Meeting**

It was agreed that the date for the next Annual General Meeting should be fixed closer the time.

**Termination**

There being no further business for discussion the meeting was closed.

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Chairman

Date: