

# NOTICE

**Stanton St Bernard Parish Council – Annual General Meeting**

**Thursday 25 May 2023 at 7.00pm**

**Stanton St Bernard Village Hall**

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## **AGENDA**

### **Items to be considered**

1. Those present
2. Apologies for absences
3. Minutes (to confirm the minutes of the AGM held on Wednesday 25 May 2022)
4. Finance / Presentation of Annual accounts and Annual Return
5. Chairman's Report
6. Election of Committee/Office Bearers
7. Date of next AGM

**Minutes of the Annual General Meeting of Stanton St Bernard Parish Council  
held on 25 May 2023  
in the Village Hall, Stanton St Bernard**

**1. Present**

Councillors: Mr Bryan Read, Chairman  
Mrs Joyce Hale, Vice-Chairman  
Mrs Wendy Tarver  
Mr Dominic Hawker

Parish Clerk: Mrs Karyn Bidmead

Members of the Public: Mr Paul Oatway – Wiltshire Councillor  
Mr Gerald Tarver

**2. Apologies** Apologies were received from Mr Adam Pratt

**3. Minutes** There being no matters arising, the minutes of the Annual General Meeting held on 25 May 2022 were read and approved having been proposed by Mrs Wendy Tarver and seconded by Mrs Joyce Hale.

**4. Finance / Presentation of Annual Accounts and Annual Return** The Parish Clerk presented the Parish Annual Return together with accounts for the year ended 31 March 2023 (a copy of which is attached and forms part of these minutes) and summarised as follows:

<b>Income:</b>		
Precept	3,700.00	
Total Income		3,700.00
<b>Expenditure</b>		(4,660.60)
Balance brought forward 01.04.21		7,702.90
<b>Balance carried forward 31.03.22</b>		<b>£ 6,742.30</b>

**Annual Return and Accounts:**

- **Certificate of Exemption – AGAR 2022/23 Part 2** of the Annual Return was reviewed. The Certificate of Exemption was approved as presented to the meeting, this having been proposed by Mrs Joyce Hale and seconded by Mr Dominic Hawker, and the Chairman and Parish Clerk were authorised to sign the same.
- **Section 1 – Annual governance statement 2022/23** of the Annual Return was reviewed. It was resolved to approve Section 1 of the Annual Return as presented to the meeting, this having been proposed by Mrs Joyce Hale and seconded by Mr Dominic Hawker, and the Chairman and Parish Clerk were authorised to sign the same.

- **Section 2 – Accounting statements 2022/23** of the Annual Return was then reviewed together with the Accounts for the year ended 31 March 2023. It was resolved to approve both Section 2 and the Accounts as presented to the meeting, this having been proposed by Mrs Wendy Tarver and seconded by Mr Dominic Hawker, and the Chairman and Parish Clerk were authorized to sign Section 2 of the Annual Return and the Chairman was authorised to sign the Accounts.

## **5. Chairman's Report**

"We started the year with a beacon on Milk Hill for Queen Elizabeth's Platinum Jubilee and finished the year with King Charles and Queen Camilla's Coronation.

To celebrate the Coronation we are planting a Coronation Wood which includes a permissive path from Borden Well to the north end of Coate Road. We have received donations of trees, or money for trees, for the Coronation Wood and I would like to thank Rachael and Robin Schneider, Louisa and Neil Packham, Sarah and Nick Crean, Diane Nash, Joyce Hale and Ann Wyles for their donations.

We have had five planning applications through the year and the Parish Council have supported all of them.

This year we carried out a litter pick through the village which was well supported by volunteers.

I would also like to thank my fellow Councillors and Paul Oatway for their work and support throughout the year.

My thanks also goes to Karyn for her work keeping the Council on track during the year.

I have to thank Kay and Aubrey Newman, and Clementine Perrins for checking the defibrillator daily when I have been away."

## **6. Election of Committee/Office Bearers**

### **Chairman:**

Mr Paul Oatway took the Chair for the election of the Chairman. Mrs Wendy Tarver proposed Mr Bryan Read, seconded by Mrs Joyce Hale. There were no other nominations and Mr Bryan Read was appointed Chairman for the forthcoming year.

### **Vice Chairman:**

Mr Bryan Read returned to the Chair and proposed Mrs Joyce Hale, seconded by Mr Dominic Hawker. There were no other nominations and Mrs Joyce Hale was appointed Vice Chairman for the forthcoming year.

### **Councillors:**

Mr Dominic Hawker, Mr Adam Pratt and Mrs Wendy Tarver having stated they were happy to be reelected for the forthcoming year, were formally reappointed.

### **Parish Clerk:**

It was formerly approved to reappoint and employ Mrs Karyn Bidmead as Parish Clerk for the forthcoming year.

## **7. Date of next Annual General Meeting**

It was agreed that the date for the next Annual General Meeting should be fixed closer the time.

**Termination**

There being no further business for discussion the meeting was closed.

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Chairman

Date: