NOTICE

Stanton St Bernard Parish Council – Parish Council Meeting

Wednesday 15 November at 7.00pm

Stanton St Bernard Village Hall

AGENDA

Items to be considered

1. Those present

2. Apologies for absences

3. Minutes (to confirm the minutes of the meeting held on 26 July 2023)

4. Matters arising

5. Wiltshire Councillor's Report – Paul Oatway

6. Finance
   - Bank Reconciliation
   - Cheque no. 000299 for £844.80 - Mark Goddard & Sons for 2023 Playground mowing
   - Cheque no. 000300 for £54.25 – Mrs K Bidmead for salary shortfall
   - Cheque no. 000301 for £201.46 – Mr N Bidmead for reimbursement of website hosting invoice from SiteGround
   - Letter received from Lloyds Bank dated 11 August 2023 asking for updated signature for authorised signatory. Consider completion of new bank mandate.
   - Quote received from Mark Goddard & Sons for 2024 Playground mowing - £772 + VAT (total £926.40)
   - Quote received from Hartley Landscaping Services for the replacement of fencing around the Playground for £3,700
   - 2024/25 Precept – needs submitting by 18 January 2024

7. Village hall and village matters

8. Climate Change

9. Coronation Wood and Coronation Walk

10. Any other business:
    - Any other business

11. Date of next meeting

Minutes of Parish Council Meeting held on 15 November 2023
at the Village Hall, Stanton St Bernard

Prior to the meeting commencing, a minute silence was observed for Mrs Joyce Hale, Vice-Chairman, who sadly passed away yesterday, Tuesday 14 November 2023.

1. Present

Councillors: Mr Bryan Read, Chairman
Mr Adam Pratt
Mrs Wendy Tarver
Mr Dominic Hawker

Parish Clerk: Mrs Karyn Bidmead

2. Apologies for absence

Mr Paul Oatway – Wiltshire Councillor

3. Minutes

The minutes of the previous Parish Council meeting held on 26 July 2023 were read and approved, having been proposed by Mrs Tarver and seconded by Mr Pratt.

4. Matters arising

- Defibrillator Training
  The defibrillator training took place on 8 November 2023.

- Parish Emergency Assistance Scheme 2023-24
  Mr Read confirmed the 20 x 25kg bags of salt had been collected.

5. Wiltshire Councillor's Report

As Mr Oatway was unable to attend the meeting there was no report.

6. Finance

The state of the accounts as at the date of the meeting stand at:

Bank: £9,217.55 (available funds)

- Bank Reconciliation
  A bank reconciliation together with a copy of the latest bank statement was circulated and read by all the Parish Councillors. This was formally agreed, and a copy is attached and forms part of these minutes, having been proposed by Mr Read and seconded by Mrs Tarver.

- The following cheques were approved and signed:
  - Cheque no. 000299 for £844.80 - Mark Goddard & Sons for 2023 Playground mowing
  - Cheque no. 000300 for £54.25 – Mrs K Bidmead for salary shortfall
  - Cheque no. 000301 for £201.46 – Mr N Bidmead for reimbursement of website hosting invoice from SiteGround
  - Cheque no. 000302 for £80 – Bryan Read Ltd for Playground rent

- It was noted that a letter had been received from Lloyds Bank dated 11 August 2023 asking for updated signature for authorised signatory. The Parish Clerk was asked to obtain a new bank mandate.

- The quote received from Mark Goddard & Sons for 2024 Playground mowing of £772 + VAT (total £926.40) was approved.

- A quote received from Hartley Landscaping Services for the replacement of wooden fencing around the Playground for £3,700 was discussed, together with a quote for metal fencing of £2,800 + VAT for materials only. It was agreed that the metal alternative was aesthetically pleasing, will last a lot longer than wooden fencing and require little maintenance. Mr Read will speak to Hartley Landscaping Services to see if they are able to fit the metal fencing and what the cost would be.

- It was agreed to discuss the level of the 2024/25 Precept at the next meeting, which will be held before the submission date of 18 January 2024.

7. Village Hall and village matters

Mr and Mrs Tarver are preparing a list of the events which will take place in the village over the Christmas period, which will be circulated.

8. Climate Change

There is no update regarding any grants that might be available to install an electric car charging point in the village.

9. Coronation Walk and Coronation Wood

Mr Read is in the process of ordering 19 more trees for the Coronation Wood.

10. Any other business

- <u>Any Other Business:</u>
    - A beacon is being planned on 6 July 2024 to commemorate the 80th anniversary of D-Day. The Parish Clerk was asked to check that this event will be covered under the current insurance cover.

11. Next Meeting

The next meeting is scheduled on Wednesday 31 January 2024 at the Village Hall at 7pm.

Termination

There being no further business for discussion the meeting was closed.

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Chairman Date