

# NOTICE

## Stanton St Bernard Parish Council – Parish Council Meeting

Wednesday 31 January 2024 at 7.00pm

Stanton St Bernard Village Hall

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### AGENDA

#### Items to be considered

1. Those present
2. Apologies for absences
3. Minutes (to confirm the minutes of the meeting held on 15 November 2023)
4. Matters arising
  - Appointment of new Parish Councillor
5. Wiltshire Councillor's Report – Paul Oatway
6. Finance
  - Bank Reconciliation
  - Estimate received from Hartley Landscaping Services to fit metal fencing around the Playground £2,100
  - 2024/25 Precept – ratification of the decision to set the precept to £4,080 on 2 January 2024
  - Ratification of signing of cheque number 000303 for Chew Valley Trees £1,977.00 for the purchase of the trees for the Coronation Wood referred to at the last meeting.
  - New bank mandate and authorised signatory/ies
7. Village hall and village matters
8. Climate Change
9. Coronation Wood and Coronation Walk
10. Any other business:
  - Defibrillator Awareness Training
  - Any other business
11. Date of next meeting

**Minutes of Parish Council Meeting held on 31 January 2024  
at the Village Hall, Stanton St Bernard**

- 1. Present**
- Councillors: Mr Bryan Read, Chairman  
Mr Adam Pratt  
Mrs Wendy Tarver  
Mr Dominic Hawker
- Parish Clerk: Mrs Karyn Bidmead
- In attendance: Mrs Sarah Kendall
- 2. Apologies for absence**
- None
- 3. Minutes**
- The minutes of the previous Parish Council meeting held on 15 November 2023 were read and approved, having been proposed by Mrs Tarver and seconded by Mr Hawker.
- 4. Matters arising**
- New Parish Councillor  
Mrs Sarah Kendall was welcomed to the meeting and it was unanimously agreed to formally appoint her as a new Parish Councillor with immediate effect to fill the vacancy on the Parish Council.
  - Defibrillator Training  
Following the defibrillator training on 8 November 2023, the South Western Ambulance Service NHS Foundation Trust have offered a further training session. It was agreed that this be scheduled in the summer and Mr Read will obtain some suggested dates.
- 5. Wiltshire Councillor's Report**
- As Mr Oatway was unable to attend the meeting there was no report.
- 6. Finance**
- The state of the accounts as at the date of the meeting stand at:
- Bank: £8,811.75 (available funds)
- Bank Reconciliation  
A bank reconciliation together with a copy of the latest bank statement was circulated and read by all the Parish Councillors. This was formally agreed, and a copy is attached and forms part of these minutes, having been proposed by Mr Pratt and seconded by Mrs Tarver.
  - Replacement Playground Fencing  
The quotes received from Hartley Landscaping Services for the replacement of wooden fencing around the Playground were discussed, these being:
    - £3,700 to remove the old, damaged fence and replace like for like.

- £2,100 to remove the old, damaged fence and install metal fencing costing £2,800 + VAT as discussed at the last meeting – Total cost in the region of £4,900 (net of VAT) and not including any extras that may be required.
- An alternative fencing was considered, this being Clippex Fencing, which would cost approximately £1,100, with installation taking approximately 3 days at circa £210 per day. Concern was raised regarding the safety of children due to the space between the metal wiring.

It was agreed that before making a final decision the Parish Clerk would contact the insurers to see if there are any insurance requirements for children’s playground fencing, and also arrange for Wicksteed to carry out an up to date inspection of the playground and ask for their advice regarding safety.

It was also agreed that the Parish Clerk and Wendy Tarver would investigate to see if there are any grants that can be applied for to help with the funding.

- Precept

It was agreed to formally ratify the decision of the Parish Councillors on 2 January 2024 to set the 2024/25 Precept at £4,080.

- Cheques

- The approval and signing of cheque number 000303 to Chew Valley Trees on 3 January 2024 for £1,977 for the purchase of trees for the Coronation Wood was formally ratified, it being noted that this was funded from donated funds.

- Cheque number 000304 to Barlow & Sons for £200.38 for the purchase of tree stakes for the Coronation Wood was approved and signed, it being noted that the Millennium Committee had donated funds for this.

- New Bank Mandate

It was resolved to appoint Mrs Sarah Kendall as an additional authorised signatory on the bank account in Mrs Joyce Hale’s stead, and the Parish clerk was authorised to arrange for completion of a new bank mandate.

**7. Village Hall and village matters**

Mrs Tarver volunteered to be the Parish Council’s representative for the Village Hall Committee.

**8. Climate Change**

It was noted that the winterbourne next to Cowleaze Cottage had overflowed and flooded the cottage in Storm Isha earlier this month. It was noted that whilst the gully was not blocked, it did need clearing. The Parish Clerk was asked to contact Wiltshire Council to ask for the gully to be cleared.

**9. Coronation Walk and Coronation Wood**

Mr Read has received the additional trees referred to at the last meeting and it was noted that the tree planting would take place on Saturday 2 February 2024. An email asking for volunteers to help with the planting had been sent out to the village.

**10. Any other business**

- Any Other Business:

- It was noted when cars are parked in the passing area near the defibrillator, that vehicles have been forced to drive over the edge of the verge outside Manor Farm House to avoid oncoming traffic. This has caused damage to the verge which is privately owned.

**11. Next Meeting**

The next meeting is scheduled on Wednesday 8 May 2024 at the Village Hall and will be held after the Annual General Meeting which is scheduled at 7pm.

**Termination**

There being no further business for discussion the meeting was closed.

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Chairman

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Date