NOTICE

Stanton St Bernard Parish Council – Annual General Meeting

Wednesday 8 May 2024 at 7.00pm

Stanton St Bernard Village Hall

AGENDA

Items to be considered

1. Those present
2. Apologies for absences
3. Minutes (to confirm the minutes of the AGM held on Thursday 25 May 2023)
4. Finance / Presentation of Annual accounts and Annual Return
5. Chairman's Report
6. Election of Committee/Office Bearers
7. Any other business
8. Date of next AGM

Minutes of the Annual General Meeting of Stanton St Bernard Parish Council held on 8 May 2024 in the Village Hall, Stanton St Bernard

1. Present

Councillors:	Mr Bryan Read, Chairman Mrs Wendy Tarver Mr Adam Pratt Mr Dominic Hawker Mrs Sarah Kendall
Parish Clerk:	Mrs Karyn Bidmead
Members of the Public:	Mr Paul Oatway – Wiltshire Councillor Mr Gerald Tarver

2. Apologies There were no apologies.

3. Minutes There being no matters arising, the minutes of the Annual General Meeting held on 25 May 2023 were read and approved having been proposed by Mrs Wendy Tarver and seconded by Mrs Sarah Kendall.

4. Finance / Presentation of Annual Accounts and Annual Return

The Parish Clerk presented the Parish Annual Return together with accounts for the year ended 31 March 2024 (a copy of which is attached and forms part of these minutes) and summarised as follows:

Income:		
Precept	3,885.00	
VAT reclaim	858.56	
Coronation Walk & Wood donations	2,246.98	
Total Income		6,990.54
Expenditure		(5,053.18)
Balance brought forward 01.04.23		6,742.30
Balance carried forward 31.03.21		**£ 8,679.66**

- **Certificate of Exemption – AGAR 2023/24 Form 2** of the Annual Return was reviewed. The Certificate of Exemption was approved as presented to the meeting, this having been proposed by Mrs Wendy Tarver and seconded by Mrs Sarah Kendall, and the Chairman and Parish Clerk were authorised to sign the same.

- **Section 1 – Annual governance statement 2023/24** of the Annual Return was reviewed. It was resolved to approve Section 1 of the Annual Return as presented to the meeting, this having been proposed by Mrs Wendy Tarver and seconded by Mrs Sarah Kendall, and the Chairman and Parish Clerk were authorised to sign the same.

- **Section 2 – Accounting statements 2023/24** of the Annual Return was then reviewed together with the Accounts for the year ended 31 March 2024. It was resolved to approve both Section 2 and the Accounts as presented to the meeting, this having been proposed by Mrs Wendy Tarver and seconded by Mrs Sarah Kendall, and the Chairman and Parish Clerk were authorized to sign Section 2 of the Annual Return and the Chairman was authorised to sign the Accounts.

5. Chairman's Report

"We have lost one of our longest serving councillors, Joyce Hale, during the year.

The Council have considered five planning applications through the year.

We have planted over 150 trees in our Coronation Wood over 2 days in April 2023 and February 2024.

This year we carried out a litter pick through the village which was well supported by volunteers.

I would also like to thank my fellow Councillors and Paul Oatway for their work and support throughout the year,

My thanks goes to Karyn for her work keeping the Council administration on track during the year.

We welcome out newly co-opted councillor Sarah Kendall.

I wish to thank Kay and Aubrey Newman, and Clementine and Doug Perrins, for checking the defibrillator daily when I have been away.".

6. Election of Committee/Office Bearers

Chairman:
Mr Paul Oatway took the Chair for the election of the Chairman. Mrs Wendy Tarver proposed Mr Bryan Read, seconded by Mrs Sarah Kendall. There were no other nominations and Mr Bryan Read was appointed Chairman for the forthcoming year.

Vice Chairman:
Mr Bryan Read returned to the Chair. Mr Dominic Hawker proposed Mr Adam Pratt as Vice Chairman, seconded by Mrs Wendy Tarver. There were no other nominations and Mr Adam Pratt was appointed Vice Chairman for the forthcoming year.

Councillors:
Mr Dominic Hawker, Mrs Sarah Kendall and Mrs Wendy Tarver having stated they were happy to be reelected for the forthcoming year, were formally reappointed.

Parish Clerk:
It was formerly approved to reappoint and employ Mrs Karyn Bidmead as Parish Clerk for the forthcoming year.

7. Any other business

There was no other business.

8. Date of next Annual General Meeting	It was agreed that the date for the next Annual General Meeting should be fixed closer the time.
Termination	There being no further business for discussion the meeting was closed.

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Chairman Date: