NOTICE

Stanton St Bernard Parish Council – Parish Council Meeting

Wednesday 8 May 2024 at 7.00pm – to be held after the Annual General Meeting

Stanton St Bernard Village Hall

AGENDA

Items to be considered

1. Those present

2. Apologies for absences

3. Minutes (to confirm the minutes of the meeting held on 31 January 2024)

4. Matters arising

5. Wiltshire Councillor's Report – Paul Oatway

6. Finance
   - Bank Reconciliation.
   - Approval of cheque 000305 for £2,268.00 to reimburse Bryan Read re Designer Metal (Suffolk) Ltd invoice 5756 for estate fencing posts for the children's playground fencing.
   - Approval of cheque 000306 for £75.40 to Wiltshire Association of Local Councils for the annual membership.
   - Approval of cheque 000307 to reimburse Karyn Bidmead for the purchase from Amazon of 25 plastic wallets for the archiving of Parish Council paperwork.

7. Village hall and village matters

8. Climate Change
   - Winterbourne overflow near Cowleaze Cottage – consideration to planting willow.

9. Coronation Wood and Coronation Walk
   - Date options

10. Any other business:
    - Playground Fencing and contribution from the Millennium Committee
    - D Day Beacon Time Table
    - Pitchin path hedges
    - Discretionary Gully Service visit due between 28-31 May 2024
    - Any other business

11. Date of next meeting

Minutes of Parish Council Meeting held on 8 May 2024
at the Village Hall, Stanton St Bernard

1. Present

Councillors: Mr Bryan Read, Chairman
Mr Adam Pratt, Vice Chairman
Mrs Wendy Tarver
Mr Dominic Hawker
Mrs Sarah Kendall

Parish Clerk: Mrs Karyn Bidmead

In attendance: Mr Paul Oatway – Wiltshire Councillor
Mr Gerald Tarver

2. Apologies for absence

None

3. Minutes

The minutes of the previous Parish Council meeting held on 31 January 2024 were read and approved, having been proposed by Mrs Kendall and seconded by Mrs Tarver.

4. Matters arising

There were no matters arising,

5. Wiltshire Councillor's Report

Mr Oatway updated the Parish Council regarding Wiltshire Council's finances and how funds have been spent and allocated.

Mr Oatway is pushing for road repairs as the state of the roads in the Pewsey Vale are the worst in the County.

6. Finance

The state of the accounts as at the date of the meeting stand at:

Bank: £8,679.66 (available funds)

- Bank Reconciliation
  A bank reconciliation together with a copy of the latest bank statement was circulated and read by all the Parish Councillors. This was formally agreed, and a copy is attached and forms part of these minutes, having been proposed by Mr Pratt and seconded by Mrs Tarver.

- Approval of Cheques
  The following cheques were approved and signed:
  - 000305 for £2,268.00 to reimburse Bryan Read re Designer Metal (Suffolk) Ltd invoice 5756 for estate fencing posts for the children's playground fencing.
  - 000306 for £75.40 to Wiltshire Association of Local Councils for the annual membership.
  - 000307 to reimburse Mrs Bidmead for the purchase from Amazon of 25 plastic wallets for the archiving of Parish Council paperwork.

- 000308 to Community First Trading for the renewal of Zurich insurance policy number YLL 2720278713. It was agreed to accept the three year Long Term Agreement at £318.93 per year,

7. Village Hall and village matters

Mrs Tarver reported there is a village BBQ and band on 18 May 2024 and a fund raising event will be held to raise money for a memorial bench for Joyce Hale – a date has yet to be fixed for this.

Mrs Bidmead explained Joyce had left £1,000 in her will to the Village Hall Committee for a Village Party.

8. Climate Change

A letter has been received from Wiltshire Council, Highways and Transport requesting the ditch between the children's playground and The Copse requires cleaning as it is not functioning efficiently and causing flooding in the road. Mr Read said he would look into this and when completed Mr Oatway will speak to Highways and Transport to arrange for the culvert opposite to be blasted through

9. Coronation Walk and Coronation Wood

Mr Read is to arrange a date for the official opening of the Coronation Walk and Wood, this will probably be in the Autumn, the current possible dates being 14 or 21 September or 4 October.

10. Any other business

- <u>Playground Fencing and contribution from the Millennium Committee</u>
  The Millennium Committee are donating £500 towards the cost of the replacement of the Children's Playground fencing.

- <u>D Day Beacon Time Table</u>
  Rupert from the Village will read the National Citation and Felicity will play The Last Post. Mrs Tarver will ask Val for some words to be read out. The beacon lighting time is 9.15pm. There will be a collection for the British Legion. Mr Read will arrange for paperwork to be completed so that the event is covered by the Parish Council's insurance.

- <u>Pitchin path hedges</u>
  This has been taken care of.

- <u>Discretionary Gully Service visit due between 28-31 May 2024</u>
  The Parish Clerk will complete the Discretionary Gully Service works form requesting clearance of the gully at the end of Calf Lane and all guttering.

- <u>Any other business</u>
  - Mr Read proposed that the annual salary for the Parish Clerk be increased and Mrs Tarver suggested by 5%. This was seconded by Mr Hawker and unanimously agreed by all that with effect from 1 June 2024 the Parish Clerk's annual salary be increased by 5% from £1,028 per year to £1,080 per year.

11. Next Meeting	The next meeting is scheduled on Wednesday 14 August 2024 at the Village Hall at 7pm.
Termination	There being no further business for discussion the meeting was closed.

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Chairman Date